



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

MONDAY, JUNE 10, 2013, 6:00-10:00 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214(SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

- I. Call to Order (6:00 p.m.)
- II. Pledge of Allegiance / Roll Call 5 min
- III. Approval of Agenda 5 min
- IV. Comments from the Audience (Audience members have 5 minutes to address the Board) 10 min
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)
- V. Celebrating TCA 5 min
- VI. Report of the Executive Director & Cabinet Spotlights 10 min
Motion: to receive the report
- VII. Consent Agenda 5 min
Board Directed items to be removed from Consent Agenda:
Motion: to accept the Consent Agenda
 - A. Minutes: April 8 / May 13 (Pope/Swanson)
 - B. Written Reports of the Executive Director and Cabinet
 - 1. Human Resources (Schulz)
 - a. Matters Relating to Personnel Action
 - 2. Operations (Collins)
 - a. Ops Update
 - b. Parent Survey Question Response Update
 - 3. Finance (VanGambleare)
 - a. April Financials
 - 4. Advancement Update
 - a. Annual Giving Update
 - C. Administrative Policy Review Process/Schedule/Update
 - D. Board of Directors' Budget (Woody)
- VIII. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Next Steps for Administration in Regards to TCA Board Strategic Plan 15 min
Action: Coulter
Motion: to receive the report
Rationale: to review the administration's next steps of the Strategic Planning Process (Action Plan)
2. TCA Organizational Plan 10 min
Action: Coulter
Motion: to receive the report
Rationale: to review the Executive Director's organizational adjustments for the 2013-2014 school year
3. Advancement Update (Endowment Review) 10 min
Action: Laney
Motion: to receive the report as information
Rationale: to review actions for funds associated with the endowment
4. Character Update 10 min
Action: Brown
Motion: to receive the report
Rationale: to review TCA's character program plans for next year
5. New State Annual Reporting / Evaluation Guidelines for Charter School Authorizers 10 min
Action: Weston
Motion: to receive the report
Rationale: to review requirements that charter schools need to report to district Authorizers each year

C. Board Subcommittee Reports

1. Board Communication 10 min
Action: Carter
Motion: to approve report
Rationale: to determine the responsibilities of the Board Communications Liaison and communication process
2. Board Strategic Plan Sub-committee 10 min
Action: Leland
Motion: To accept report
Rationale: Update the board on discussion and review of next steps on Board Strategic Plan action items.
3. Executive Director Search Committee Update 10 min
Action: Cameron
Motion: to receive the report
Rationale: to review the next steps / timeline to select an Executive Director
4. AWG Working Group 10 min
Action: Kretchman/Pope
Motion: to receive the report
Rationale: to determine the next steps

D. Board Policy Review

1. Bylaw Review 5 min
Action: Pope
Motion: to approve the change to the Bylaws
Rationale: to approve the 2012 TCA Bylaws concerning resident of Colorado requirement to be a Board Member
2. Uniform/Dress Code 15 min
Action: Pope
Motion: to approve the Board policy on Uniform/Dress Code

Rationale: to establish Board guidance to Administration concerning Uniform/Dress code

3. Advancement Philosophy 10 min
Action: Carter
Motion: to accept the report
Rationale: to determine if additional guidelines are needed to clarify the Board's Advancement Philosophy
4. Board School Calendar Policy Review 10 min
Action: Leland
Motion: to schedule review of Board Calendar Policy and guidelines in September Board meeting and task Dr. Coulter with answering specific questions in consideration of potential future calendar changes.
Rationale: to schedule Board review of Calendar Policy and task Executive Director with needed questions for review.

E. Board Development and Assessment

1. Board Development & Training 10 min
Action: Leland
2. Board Communication Planned 5 min
Action: Carter
Rationale: to develop and approve of communication update to community

F. Future Board Agenda Items 5 min

1. CDE Compensation and Benefits Survey-Schulz
2. Employee Climate Survey (Questions #44 and #54)-Schulz
3. Strategic Plan-Leland
4. July 26/27 Board Retreat (Penrose House)-Leland
 - a. Long Range Capital Improvements
 - b. Board Strategies to Implement Board Specific Strategic Plan Action Items
 - c. Board Strategic Planning Calendar
5. Final Report from Dr. Carpenter
6. Board School Calendar Priorities (Sept)

X. Executive session pursuant to C.R.S. 24-6-402(4)(b) conference with an attorney for the purpose of receiving legal advice(f) personnel matters; organizational structure

XI. Adjournment (Approx. 10:00 p.m.)